



Hartmann & König
STROMZUFÜHRUNGS AG

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Hubert-und-Ursula-Herberger-Platz 1
76676 Graben-Neudorf | Germany
Postal address: P.O. Box 01 00
76674 Graben-Neudorf | Germany
Phone: +49 7255 7120-0
E-mail: info@hukag.com
www.hukag.com

Important supplier information

Order confirmations:

We expect your order confirmation for each order. Please send your order confirmation exclusively by e-mail to purchase@hukag.com within 1 to 2 days after the receipt of the order.

Please always state the following details in both the e-mail subject line and the file name:

H&K order number_your order confirmation number Example: 53120_123456789

Invoices:

- Always in 1 copy
- Please, state the precise country of origin and the statistical goods number for each item.

If a respective agreement has been made with Hartmann & König, the invoices can be submitted by e-mail to the following address: purchase@hukag.com

Please always state the following details in both the e-mail subject line and the file name:

H&K order number_your invoice number Example: 53120_123456789

Goods receipt department - opening hours:

Mon to Thu 8.00 to 11.45 a.m. and 12.30 to 3.30 p.m.

Friday 8.00 to 11.45 a.m. and 12.30 to 2.00 p.m.

Delivery dates:

The delivery date that is specified on our order is the binding delivery date in our factory or at the shipment address.

If your delivery is made before the binding delivery date, we reserve the right to only advise your invoice for payment from the delivery date and subject to the payment terms which we have agreed with you. This means that payment discount requests in retrospective cannot be accepted.

If your delivery is made after the binding delivery date, we reserve the right to claim all our rights according to German Civil Code (BGB) and Commercial Code (HGB).

Supplier declaration:

For the goods which we purchase from you, we require a LONG-TERM SUPPLIER DECLARATION for goods with preferential origin status in accordance with Commission Implementing Regulation 2015/2447.

If specific items are not preferential items, these must be specifically mentioned. If you are unable to issue a long-term supplier's declaration for your goods, please state this accordingly (e.g. individual supplier's declaration, supplier's declaration on your invoice, etc.).

Irrespective of whether the goods qualify for preference or are goods with a non-preferential origin, **IN ANY CASE, YOU MUST STATE THE ACTUAL COUNTRY OF ORIGIN OF YOUR DELIVERED GOODS AS WELL AS THE STATISTICAL GOODS NUMBER!**